

Kiddies Heaven

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COVID-19: SAFETY MEASURES ON KIDDIES HEAVEN'S PREMISES

With the possible systematical opening of the schools, it is necessary that certain sustainable measures are put into place to ensure that our community and children are safe as well as to ensure that our year will be completed without further interruptions.

Let us make sure how we can effectively combat the spread of COVID-19:

- Stay at home if you are ill.
- Cough and sneeze into the crook of your elbow.
- Wash your hands regularly and thoroughly.
- Clean surfaces regularly.
- Avoid physical contact with others.
- Wear a mask.

There are several ways that we will safeguard your child and the staff at our centers:

- The staff will regularly enforce the wash of hands with soap and water or a hand disinfectant.
- Staff members are responsible for the regular disinfecting of their personal space.
- There will be no big gatherings at the school, e.g. meetings, concerts, or fun days.
- Social distancing will be adhered to and physical contact (handshakes or hugs etc.) will not be permitted as far as possible.
- The centers will be disinfected regularly with the emphasis on high risk areas e.g. door handles and bathrooms.
- There will be a daily cleaning program with specific chemicals and specific processes will be followed.
- A 1,5-meter distance will be adhered to between the children as well as staff where possible.
- There will be no pressure of requiring a 100% presence.
- Children and staff that feel ill, MUST stay at home. They must be tested for COVID-19 and must also inform the school.
- Staff and children (3years and older) will be obligated to wear specific masks.
- The temperatures of all staff and children will be monitored at the school gate in the mornings. The staff and parent of the child will have to answer a few questions before they enter the school grounds.

Procedures that need to be followed if someone is ill:

- Children and staff that become ill at school or arrive ill at school must be sent home as soon as possible.
- Sick children or staff will be kept separate from healthy children and staff until they are fetched,
- Remember that it cannot be expected from the school to identify COVID-19 cases. Most of the respiratory illnesses are not COVID-19.

There must be an open and honest communication between the home/community and the school:

- Ill staff and children must be reported to the Owner of Kiddies Heaven and the Department of Health – this is a law. The contact that people who became ill had with other individuals must be traced to combat the virus as far as possible. Your co-operation to protect our community is absolutely necessary.
- It is the responsibility of parents to answer queries as clear as possible,
- Any new information that the school receives, will be communicated as quickly as possible to our community.

Health and Hygienic training:

- Specific training will be given to all staff about the centers hygienic program.
- Our mentor will be available for emotional support regarding fear, anxiety, and uncertainties.
- Our staff will be trained by our Mentor to handle and identify trauma related cases.

Control list for the school:

- A cleaning program for staff.
- Regular removal of refuse.
- The identifying of high-risk areas e.g. telephones, door handles, bathrooms, door frames, electronic apparatus (keyboards in centers) as well as furniture (tables and chairs in classrooms).
- Medical staff say that good ventilation in classrooms are important. In spite of the cold winter we will ensure that they won't be cold and become ill, but we will also ensure that they will have fresh air throughout the day.
- Posters regarding COVID-19 and good hygienic practices must be visible everywhere.
- A support network for staff and children that are ill must be created. We refer to emotional as well as educational support.

Control list for children:

- The child will go through the process of screening, social distancing, and sanitizing before entering the grounds every day.
- The staff will complete a daily health report on arrival, mid-morning, before nap time, after nap time and before departure.
- The staff will monitor temperature, headache, cough, loss of taste, sore throat, rashes, diarrhea, loss of smell, body aches, stuffy nose, runny nose sneezing, vomiting and chills.
- When concern is noted because of the health report of a child, the following steps will be taken:
 - Take the child to the Quarantine area
 - A health report will be completed: *child's name and surname
*age and class
 - Take the child's temperature and note it down
 - Complete the document on symptoms
 - Evacuate the class
 - Let the children go and wash their hands
 - Ask a cleaner to disinfect all tables and chairs and wash the floor
 - Notify the Owner / Principal
 - Phone the parents

Control list for staff:

- Staff members will go through the process of screening, social distancing, and sanitizing before entering the grounds every day.
- The staff will complete a daily staff screening schedule on arrival, at 10, 12, 2 and before departure.
- When concern is noted because of the health report of a staff member, the following steps will be taken:
 - The staff member will go to the Quarantine area
 - A health report will be completed: *name and surname
*age
 - Take temperature and note it down
 - Complete the document on symptoms
 - Evacuate the class
 - Let the children go and wash their hands
 - Ask a cleaner to disinfect all tables and chairs and wash the floor
 - Notify the Owner / Principal

Control list for the pre-school community:

- Which people are high risk? This is determined by:
 - Where you work.
 - How many people you come into contact with.
 - How often you travel.
 - Are there people who have been tested positive with whom you stay.
- What are the symptoms?
 - Cold or flu symptoms, like fever, runny nose and coughing. Vomiting and diarrhea are also reported.

Pre-School attendance:

Although we request that children who present any symptoms stay at home, it is necessary that the healthy learners attend pre-school. It stays the parent's decision to decide whether the child should attend pre-school or not.

Daily reception at the pre-school gate:

- Arrival must take place between 06:45 and 08:30. No child will be allowed to enter the premises after 8:30.
- Follow the instructions (clearly marked) for entering the premises.
- At the gate, the parents will be questioned, and the child's temperature taken by a trained (screening) staff member before the child will be allowed to enter.
- A mask (6 years and older) is compulsory
- Their hands and feet will be sanitized
- Please wait calmly and in an orderly fashion for your turn to be screened.

Pre-School strategy with the outbreak of COVID=19 in the school:

- There will be immediate communication between the Center and the home.
- The relevant parties must be tested immediately
- Should a staff member or learner be tested and found to have COVID-19, the school has to close down immediately and ensure that the school is sterilized and sanitized immediately.
- The school will supply the emergency numbers of all the relevant authorities, hospitals, and departments.
- The Department of Health will be notified immediately.

The Pre-school support system:

- Our school's parent community
- Northern Cape Department of Social Development
- National Department of Health (012 395 8000)
- The National Institute for Communicable Diseases (NICD) (0800 029 999)
- Gariiep Hospital (053 838 1111)
- Kimberley Police Station (053 838 4441)

Follow the necessary procedure with a sick/ill person in the home:

- Help the ill person to follow the doctor's instructions for care and use of medication.
- Keep the doctor's telephone number nearby.
- For most people, the symptoms continue a few days and after a week they feel better.
- Ensure that the ill person rests and drinks a lot of fluids.
- Be on the lookout for warning signs:
 - Phone the doctor if the person becomes more ill.
 - Phone 911 for medical emergencies and report that the ill person might have COVID-19.
 - If emergency warning signs for COVID-19 develop, phone 911 immediately.
 - Emergency warning signs include:
 - * Problems with breathing: shortness of breath or breathlessness.
 - * Continuous pain or pressure in the chest.
 - * Confusion or inability to wake up.
 - * Bluish lips or face.
 - * Cold fevers.
 - * Sore throat.
 - * Loss of taste and smell.
 - * Headaches and aching body.
 - * PLEASE NOTE: THESE ARE NOT ALL THE EMERGENCY SYMPTOMS OR SIGNS.

When can children return to Pre-school?

- They must stay at home for 14 days when they show signs or when they are tested positive.
- After 14 days, or if they don't present with symptoms, they must be tested again.
- The parents must phone Pete van Zyl (082 560 2989) and present him with the negative outcome.
- Pete van Zyl will then allow the child back at pre-school.

Procedure of visitors to the school (including parents):

As far as possible NO visitor or parent will be allowed on the premises.

Everyone that enters the school premises must comply with the same prevention measures to protect our whole community. Thus, the following procedures will be upheld:

- The temperatures of visitors will be monitored at the gate. Our staff will be trained to handle this.
- Visitors' hands will be disinfected at the gate with sanitizer.
- It will be compulsory for visitors to wear masks.

PRE-SCHOOL PRACTICE AND COVID-19

The Owner has a statutory obligation to ensure that Kiddies Heaven is safe guarded and that all procedures are thought through and are managed in a responsible manner. The wearing of masks in public is compulsory from 1 May 2020. The problem is that many people are selling masks. The World Health Organization set a certain standard for masks to be deemed safe and effective. Our parents must make sure that the masks that their children wear, comply with aforementioned standards. The mask your child will be wearing is your choice. Every child should have **2** washable masks, one in a zip lock bag, clearly marked. One they wear before nap time, and another after nap time.

Management of breaks:

Specific areas will be allocated to specific groups to ensure that there is enough space for each group to keep up the acceptable social distancing. Every class will have their own playground space that will be sanitized regularly throughout the day. A register will be completed for control purposes. Meals will be served in the child's class with the necessary pre-caution measures in place.

Tuck:

Unfortunately, we will stop our tuck turns, until further notice.

High risk learners:

The following criteria are characterized by high risk learners:

- Existing medical conditions e.g. diabetes.
- Existing respiratory conditions e.g. asthma.
- High blood pressure.
- Heart conditions.
- Cancer and other immunity impairments.

It is important that these learners do not come into contact with other learners. If your child complies with an of the aforementioned criteria, you need a clearance medical certificate from your child's doctor. Kiddies Heaven staff will be alerted, and alternative measures will be put into place to ensure that your child still receives quality education and care.

COVID-19 communication from the school:

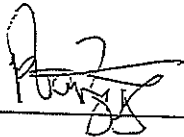
The most important manner to safeguard our community from the virus, is to ensure that good hygienic habits are established. This will only happen if our pre-school community see these good habits permanently. Posters will be erected in the classrooms and in the school passages to remind our children throughout. Posters will be about the following subjects:

- How to wash your hands thoroughly.
- Physical contact will be eliminated as far as possible.
- Keeping up social distancing.
- Washing hands regularly.
- Good hygienic practices.
- Cough and sneeze into the crook of your elbow.

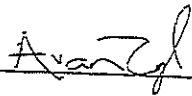
Each of our staff members and parents have the responsibility to safeguard our community. You don't only safeguard your child with your choices, but you also safeguard everyone else that forms part of the school community.

Thank you for your caring, co-operation and loyalty to the school community.

Friendly greetings.



Pete van Zyl
Owner Kiddies Heaven



Amanda van Zyl
Co-owner